

PROCEDURE FOR OBTAINING DEVELOPMENT AND OCCUPANCY PERMIT

Any question regarding the necessity for, extension of, or waiver of these permits, or any operational issue related to the permits, inspections, or the Building Inspector should be referred to the Assessor's Office.

DEVELOPMENT PERMITS

Step 1

Begin the application process in the Assessor's Office, where you will obtain an application and your PARCEL NUMBER. (If you are purchasing your land on contract from an individual and no deed/contract for deed, has been filed of record in the Clerk's Office, you may need to contact the person from whom you are purchasing the land for an exact legal description of the property.)

Step 2

Obtain the ELECTRICAL ACCOUNT NUMBER for the 911 address of the construction site by calling your energy provider.

Step 3

If you do not have a physical/911 address, please obtain a 911 address application from Marion County 911 Coordinator, Jennifer Hunt, 870-449-5800. This information will need to be provided to the Assessor's Office. The 911 office is located in the Marion County Court Annex across from the main courthouse.

Step 4

Pay the Marion County Treasurer \$100.00 for the Development Permit and obtain a receipt of payment. Bring the above completed items to the Marion County Assessor's Office to obtain a permit number. You may also pay your Occupancy Permit fee, which is an additional \$100.00, at this time.

OCCUPANCY PERMITS

Permanent power may be attached to your building after you have paid the Marion County Treasurer the OCCUPANCY PERMIT FEE of \$100.00. Provide the Assessor's Office with a copy of said receipt and an electrical inspection that is signed by the County Building Inspector. The Assessor's Office will notify the electrical company that all requirements have been met at your building site.

Your OCCUPANCY PERMIT will be held in the Assessor's Office until the Building Inspector passes the building with a FINAL INSPECTION. At that time, the Assessor's Office will sign the Occupancy Permit and you may obtain a copy of the permit for your records.

INSPECTION

All inspections are done by the Marion County Building Inspector. It is the duty of the applicant to make an appointment.

PERMIT INFORMATION

Marion County Building Inspector

Call Inspector for electrical, plumbing and occupancy inspections.
Before calling inspector for inspections, please do the following:

1. Post your 911 address on the road at the entrance of the building location.
2. Do not cover the electrical or plumbing before the inspection.
3. Have your Development Permit Number available when calling to schedule your inspection.

Inspector Bill Higgins 870-715-2544

Marion County Health Unit for Septic Systems

Mark Medley 870-449-4259
PO Box 129 870-449-6364 FAX
Yellville, AR 72687

Licensed Representatives to do PERC Tests in Marion County

Lee Hunter 110 S Walnut St Lead Hill, AR 72644 870-436-6296 870-577-4207 Cell	John James 232 MC 7029 Flippin, AR 72634 870-453-8203
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John Pearson
1065 Joe Holt Rd
Everton, AR 72633
870-427-2334
870-391-9992 Cell

Electric Companies

Entergy 800-368-3749	North Arkansas Electric 870-425-2141 870-508-5824 FAX
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DESCRIPTION OF PROPOSED NEW CONSTRUCTION

1. Type of new construction (house, mobile home, log cabin, etc.) _____

2. Number of Bedrooms (If more than one dwelling, specify for each) _____

3. Number of Bathrooms (If more than one dwelling, specify for each) _____

4. Total square footage (If more than one dwelling, specify for each) _____

5. Garage _____ Carport _____ None _____ (circle & give size)

6. Patio _____ Porch _____ Decks _____ (circle & give size)

7. Basement _____ Finished _____ Unfinished _____

8. Slab _____ Crawl Space _____

9. Estimated date of completion _____

10. Will this be your primary residence or a second home? _____