

JOB POSTING: QUARRY FOREMAN

ESSENTIAL DUTIES:

Coordinate the day to day operations of the Marion County Quarry

- Responsible for the maintenance and operation of the quarry equipment and supervising the other quarry employee workers.
- Keep adequate supply of crushed rock available for the use in Marion County Road maintenance
- Keep and file required records

General Responsibilities:

- High school diploma/GED
- MSHA Certification
- CPR certified
- Know and understand the quarry equipment including but not limited to:
 - Turex Truck
 - Rock Crusher
 - Loader
 - Understand how to clean the screens on the crusher.
 - Valid Drivers License
- Make sure all books are updated daily for MSHA.
- Corresponds daily with the Road Foreman's as to what material is going to be needed for upcoming projects.
- All equipment should be on a maintenance schedule
- Keeping accurate records for hours of each employee and turned in to the County Judges Office on day due.

At times may be ask to work other areas of the Road Department if the quarry is shut down for any reason.

Must be able to maintain all records required by the Marion County Judge and MSHA. Be aware of all regulations and make sure all employees are aware of the MSHA requirements and records.

In order to apply for this position, you must have MSHA Certification.

Starting salary is based on experience. With a Maximum salary of \$18.50

Insurance offered after 60 days of employment.

12 paid holidays a year

Retirement with APERS

One week's paid vacation after 1 year and 2 weeks after two years. Increases after 8 years.

Beginning date is September 1,2020.

Applications will be Accepted until 4:30 August 15,2020 at the Marion County Judges Office